

A useful contribution starts with a real need.

A clearer decision. A service people can understand. A handover another team can carry forward. IAE turns specialist judgement into practical work for organisations and the people they support.

IAE connects medicines access, evidence and regulatory expertise with the frameworks, resources and ways of working that make a service useful.

Agree the question

Who needs to do what differently?

Ground the decision

Which sources, requirements and uncertainties matter?

Shape the output

What will people actually use?

Review the work

Who needs to challenge, test or accept it?

Carry it forward

Who owns the handover, updates and learning?

Commissioned work

For commissioned work, scope, responsibilities, timing and fees are agreed before work begins.

Community contribution

Your contribution is voluntary. We agree its purpose, format, attribution and practical support together. Community participation and editorial attention do not depend on buying services or endorsing IAE.

Explore six audiences, ten offers and a shortlist-to-brief tool at iaeconsults.co.uk/working-together.html. Proposed digital tools and continuing community spaces require their own scope and operating arrangements.

Prepare a useful first conversation

Use this sheet privately to shape a short outline. It is not an application, agreement or request for medical information.

Who is the work for?

Name the intended users and what they need to do. This keeps the output connected to a real task.

What is difficult now?

Describe one recurring question, handover or resource gap. An example helps define the work.

What would help first?

Choose a manageable output and how someone would use it. This prevents the brief becoming a list of activities.

Who should review and maintain it?

Identify the appropriate role and any format, language or timing needs. These shape the handover.

Leave out personal medical records and confidential case details. Keep or edit this on your device. Nothing is sent by downloading or completing this sheet.

Choose the appropriate contact route at iaeconsults.co.uk/working-together.html. Scope and arrangements are agreed before work begins.